



# **BASL**

New York City's Gay, Lesbian, Bisexual and Transgender Softball League

## **NEW TEAM APPLICATION PROCEDURES**

### **IMPORTANT POINTS:**

- Individuals wishing to start a new team will need to download and complete the New Team Application Parts 1 and 2 posted on the BASL website ([www.bigapplesoftball.com](http://www.bigapplesoftball.com)).
- A new team will not be approved simply because someone completed the New Team Application. New team requests will be approved or declined based on field availability, division structures, strength of rosters, etc.
- The Executive Committee will review all Applications together at their March Executive Committee meeting and make recommendations to the Governing Body for new teams.
- Applicants will then be notified if their teams have been approved or declined after the March Governing Body meeting, which is when the league structure is approved by the Governing Body.
- Both parts of the New Team Application must be completed in order for an Application to be considered.

### **PROCESS:**

1. Download the New Team Application forms Part 1 and 2 from the Big Apple Softball League website.
2. The completed Part 1 of the New Team Application must be submitted to the Assistant Commissioner: [JennyDaily@gmail.com](mailto:JennyDaily@gmail.com) by February 15th. This includes basic information about the team, but not the team roster. No deadline extensions will be provided.
3. The completed Part 2 of the New Team Application must be submitted also to the Assistant Commissioner: [JennyDaily@gmail.com](mailto:JennyDaily@gmail.com) by February 28th. This includes the team roster. All information requested in this form should include players' contact information, **MUST** be provided, and no deadline extensions will be provided. Rosters should have at least 10 players listed. However, rosters with less than 10 players may be considered along with other factors, such as strength of team leadership, division structures, etc. Rosters cannot have more than 25 players.
4. As stated above, the Executive Committee will then review all the New Team Applications together, and may contact the proposed new Team Managers and players for more information as necessary.
5. The Executive Committee will make recommendations for any new teams to the Governing Body at the March Governing Body meeting.
6. If you have any questions, please do not hesitate to e-mail me at [JennyDaily@gmail.com](mailto:JennyDaily@gmail.com) and let me know.